

### GLOSSARY OF TERMS

|              |                             |  |            |                          |  |              |                                          |
|--------------|-----------------------------|--|------------|--------------------------|--|--------------|------------------------------------------|
| <b>ADA</b>   | Assistant District Attorney |  | e.g.,      | For example,             |  | p.m.         | After noon                               |
| <b>a.m.</b>  | Before noon                 |  | <b>HH</b>  | 2-digit hour             |  | <b>SSI</b>   | Supplemental Security Income             |
| <b>Court</b> | The judge                   |  | <b>MM</b>  | 2-digit month or minutes |  | <b>State</b> | Assistant District Attorney, prosecution |
| <b>DD</b>    | 2-digit day                 |  | <b>OPD</b> | Orleans Public Defenders |  | <b>YY</b>    | 2-digit year                             |

*INSTRUCTIONS: please fill everything out to the best of your ability. If you need to change a response such as a circle, please clearly mark the mistaken circle with an "X." All additional instructions for you are listed in italics.*

### SECTION A: GENERAL INFORMATION

|                                                                                                        |                                                                                                                           |                                                                        |                                                                   |                       |
|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------|-----------------------|
| <b>A1</b>                                                                                              | Court watcher ( <i>last name, first name</i> )                                                                            |                                                                        |                                                                   |                       |
| <b>A2</b>                                                                                              | Date ( <i>MM/DD/YY</i> )                                                                                                  | _ _ _ / _ _ _ / _ _ _                                                  |                                                                   |                       |
| <b>A3</b>                                                                                              | Court session observed<br>( <i>time of day/week/or weekend/holiday</i> )                                                  |                                                                        |                                                                   |                       |
| <b>A4</b>                                                                                              | Observation time<br>( <i>HH:MM - circle a.m. or p.m.</i> )                                                                | Entered the courthouse or<br>Started Zoom<br> _ _ _ : _ _ _  a.m./p.m. | Left the courthouse or<br>Ended Zoom<br> _ _ _ : _ _ _  a.m./p.m. |                       |
| <b>A5</b>                                                                                              | What time did court start?<br>( <i>enter time or circle one</i> )                                                         | _ _ _ : _ _ _  a.m./p.m.                                               | Court started<br><u>before</u> I arrived                          | Court was<br>closed   |
| <b>A6-A8: COMPLETE IF COURT SESSION WAS CLOSED</b> ( <i>if court is open, skip to section A9-A10</i> ) |                                                                                                                           |                                                                        |                                                                   |                       |
| <b>A6</b>                                                                                              | How long did you wait to observe the court session before you gave up?<br>( <i>enter wait time in hours and minutes</i> ) | _ _ _ : _ _ _                                                          |                                                                   |                       |
| <b>A7</b>                                                                                              | Explain what happened.                                                                                                    |                                                                        |                                                                   |                       |
| <b>A8</b>                                                                                              | Whose courtroom were you assigned to observe? ( <i>circle one</i> )                                                       | M1. Lombard                                                            | M2. Collins                                                       | M3 Thibodeaux         |
|                                                                                                        |                                                                                                                           | M4. Blackburn                                                          | M5. Friedman                                                      | not listed/don't know |
| <b>**[if court was closed, end of survey]**</b>                                                        |                                                                                                                           |                                                                        |                                                                   |                       |
| <b>A9-10: COMPLETE IF COURT WAS OPEN</b>                                                               |                                                                                                                           |                                                                        |                                                                   |                       |
| <b>A9</b>                                                                                              | Whose courtroom did you observe?<br>( <i>circle one</i> )                                                                 | M1. Lombard                                                            | M2. Collins                                                       | M3 Thibodeaux         |
|                                                                                                        |                                                                                                                           | M4. Blackburn                                                          | M5. Friedman                                                      | not listed/don't know |
| <b>A10</b>                                                                                             | Did you have a first appearance sheet when you made this observation? ( <i>circle one</i> )                               | YES                                                                    | NO                                                                |                       |
| <b>A11-A12: COMPLETE IF COURT STARTED LATE</b> ( <i>if court started on time, skip to A13</i> )        |                                                                                                                           |                                                                        |                                                                   |                       |
| <b>A11</b>                                                                                             | Did the Court explain or apologize for the delay? ( <i>circle one</i> )                                                   | YES                                                                    | NO                                                                |                       |
| <b>A12</b>                                                                                             | If yes to A11, what did the Court say?                                                                                    |                                                                        |                                                                   |                       |
| <b>A13: START &amp; END OF COURT</b>                                                                   |                                                                                                                           |                                                                        |                                                                   |                       |
| <b>A13</b>                                                                                             | Did you observe through to the end of the court session? ( <i>circle one</i> )                                            | YES                                                                    | NO                                                                |                       |

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**SECTION B: DEFENDANTS****B1-B5: CONTEMPT**

|           |                                                                                                                    |         |                |
|-----------|--------------------------------------------------------------------------------------------------------------------|---------|----------------|
| <b>B1</b> | Did the Court hold a defendant in contempt for anything other than failure to appear?<br>(circle one)              | YES     | NO             |
| <b>B2</b> | If yes to B1, list reason(s) provided by the Court for holding the defendant(s) in contempt.                       |         |                |
| <b>B3</b> | For defendants held in contempt, list their name(s) and magistrate case number(s) from the first appearance sheet. | NAME(S) | CASE NUMBER(S) |
|           |                                                                                                                    |         |                |
|           |                                                                                                                    |         |                |
| <b>B4</b> | Did the Court hold a defense counsel or prosecutor in contempt? (circle one)                                       | YES     | NO             |
| <b>B5</b> | If yes to B4, explain what happened.                                                                               |         |                |

**B6-B8: INTERPRETERS**

|           |                                                                                                                                                      |     |    |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| <b>B6</b> | Was there ever a time when you perceived that a defendant was not understanding the proceedings <u>and did not</u> have an interpreter? (circle one) | YES | NO |
| <b>B7</b> | How many defendants were provided an interpreter of any kind? (write number)                                                                         |     |    |
| <b>B8</b> | How many defendants were provided court-appointed interpreters? (exclude interpreters brought by the State or defense)                               |     |    |

**B9-B10: DEFENDANTS & VICTIMS**

|            |                                                                                                                                         |                        |                |
|------------|-----------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------|
| <b>B9</b>  | Did you observe a defendant who could also potentially be the victim of a crime?<br>(circle one)                                        | YES                    | NO             |
| <b>B10</b> | If yes to B9, record name(s) and magistrate case number(s) from the first appearance sheet and explain why they might also be a victim. | NAME(S)/CASE NUMBER(S) | EXPLANATION(S) |
|            |                                                                                                                                         |                        |                |
|            |                                                                                                                                         |                        |                |

**B11: DEFENDANT IDENTITY**

|            |                                                                                                                                                                                                                                                                           |         |                |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------------|
| <b>B11</b> | Record name(s) and magistrate case number(s) from the first appearance sheet for any defendants that requested, through counsel or by themselves, to be referred to by a <u>name</u> , <u>gender</u> , or <u>ethnicity</u> that differed from the first appearance sheet. | NAME(S) | CASE NUMBER(S) |
|            |                                                                                                                                                                                                                                                                           |         |                |
|            |                                                                                                                                                                                                                                                                           |         |                |
|            |                                                                                                                                                                                                                                                                           |         |                |

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**SECTION C: FIRST APPEARANCES**

*INSTRUCTIONS: Use the following as an index to help you record answers for each first appearance on the tables provided on pages 5 & 6.*

|            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                             |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>C1</b>  | Name      | What is the defendant's name? <i>(see first appearance sheet)</i>                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                             |
| <b>C2</b>  | Case      | What is the defendant's magistrate case number? <i>(see first appearance sheet)</i>                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                             |
| <b>C3</b>  | Charges   | What are the defendant's criminal charges? <i>(write the Louisiana revised statute number from the first appearance sheet – e.g., RS 99:99)</i>                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                             |
| <b>C4</b>  | Ethnicity | What is the defendant's ethnicity listed as on the first appearance sheet?                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Black or African American<br><input type="checkbox"/> Asian or Pacific Islander<br><input type="checkbox"/> White or Caucasian                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Hispanic or Latinx<br><input type="checkbox"/> Bi-racial or Multi-racial<br><input type="checkbox"/> Other <i>(specify)</i>        |
| <b>C5</b>  | Gender    | What was the defendant's gender listed as on the first appearance sheet?                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Female<br><input type="checkbox"/> Male                                                                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Gender non-conforming or non-binary<br><input type="checkbox"/> Unknown or unlisted gender                                         |
| <b>C6</b>  | Present   | Was defendant present in court or on zoom for their first appearance?                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                             |
| <b>C7</b>  | Income    | What income information was presented to the Court?                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                             |
|            |           | <input type="checkbox"/> unemployed or receiving SSI<br><input type="checkbox"/> part-time job<br><input type="checkbox"/> full-time job                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> No income information was presented.<br><input type="checkbox"/> I'm not sure.<br><input type="checkbox"/> Other <i>(specify)</i>  |
| <b>C8</b>  | Housing   | What is the defendant's housing situation?                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Defendant is homeless.<br><input type="checkbox"/> Defendant has a stable place to live.<br><input type="checkbox"/> Defendant has a temporary place to stay.                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> No housing information was presented.<br><input type="checkbox"/> I'm not sure.<br><input type="checkbox"/> Other <i>(specify)</i> |
| <b>C9</b>  | Defense   | Who represented the defendant?                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Orleans Public Defenders<br><input type="checkbox"/> private defense attorney(s)                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> unrepresented<br><input type="checkbox"/> self-represented                                                                         |
| <b>C10</b> | Risk Q's  | If the defendant is charged with domestic abuse, did the Court mention the victim's responses to the following questions:                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Do you think s/he will seriously injure or kill you, your children, or someone else?<br><input type="checkbox"/> How frequently does s/he intimidate, threaten, or assault you?<br><input type="checkbox"/> Describe the time you were the most frightened or injured by him/her.<br><input type="checkbox"/> Have you ever been threatened or intimidated by the defendant for seeking help or attempting to seek help from law enforcement, the courts, or others? |                                                                                                                                                             |
| <b>C11</b> | Gun Risk  | If the defendant is charged with domestic abuse, did the Court ask if the defendant own a gun?                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                             |
| <b>C12</b> | Gun Risk  | If the defendant is charged with domestic abuse, did the Court mention the victim's responses to the following questions:                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                             |
|            |           | <input type="checkbox"/> Does he/she possess or have access to firearms?<br><input type="checkbox"/> Has he/she used firearms to threaten or control you or other people?<br><input type="checkbox"/> What is the type, description, and location of any firearms?                                                                                                                                                                                                                            |                                                                                                                                                             |
| <b>C13</b> | PC        | If the Court found no probable cause to believe that the defendant committed <u>at least one</u> of the crimes charged, explain why.                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                             |
| <b>C14</b> | No PC     | Did the Court find that there was <u>no</u> probable cause on ALL the charges and order the release of the defendant? <i>If yes, write the Court's stated reason.</i>                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                             |

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## BAIL &amp; BOND

|            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>C15</b> | Score     | What is the defendant's pretrial risk score? <i>(write "99" if you did not hear this in court)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>C16</b> | Factors   | <p>Did the Court cite evidence in the defendant's case of any of the below factors before setting bail? <i>(include all that apply)</i></p> <p> <input type="checkbox"/> Seriousness of the alleged crime; weight of the evidence against the defendant<br/> <input type="checkbox"/> Defendant's ability to give bail; income; employment<br/> <input type="checkbox"/> Defendant's pretrial risk score or Pretrial Services report recommendation<br/> <input type="checkbox"/> Defendant's previous criminal record, or whether the defendant is currently out on bail on a previous felony arrest<br/> <input type="checkbox"/> Defendant's voluntary participation in a pretrial drug testing program; positive or negative drug test result<br/> <input type="checkbox"/> NO, the Court did not say that any of these factors applied to the defendant's case<br/> <input type="checkbox"/> I'm not sure. </p> |
| <b>C17</b> | Bond      | <p>Did the judge mention a cash or Release on Own Recognizance (ROR) bond? <i>(select one)</i></p> <p> <input type="checkbox"/> Release on own recognizance (ROR)<br/> <input type="checkbox"/> Cash<br/> <input type="checkbox"/> I'm not sure<br/> <input type="checkbox"/> Defendant ordered to remain in jail without bond – Explain why. </p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>C18</b> | Amount    | How much total bail amount did the Court set for the defendant's charges?<br><i>(If multiple charges, add all bail amounts together. Write \$0 if no money bail is ordered.)</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>C19</b> | Afford    | Did the Court ask if the defendant could afford the bond?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>C20</b> | Condition | <p>What non-financial conditions did the Court order on the bond? <i>(include all that apply)</i></p> <p> <input type="checkbox"/> Protective or stay-away order<br/> <input type="checkbox"/> Prohibition from possessing a firearm<br/> <input type="checkbox"/> Domestic violence counseling<br/> <input type="checkbox"/> Ankle monitor<br/> <input type="checkbox"/> Job or school application or enrollment<br/> <input type="checkbox"/> Mental health treatment </p>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>C21</b> | Comment   | Write any comments about this first appearance, including any other commentary the Court made when making bond determination.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

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| FA | C1. Name<br>C2. Case | C3. Charges | C4. Ethnicity<br>C5. Gender<br>C6. Present | C8. Income<br>C9. Housing<br>C10. Defense | C10. Risk Q's<br>C11. Gun Risk<br>C12. Gun Risk | C13. PC<br>C14. No PC | C15. Score<br>C16. Factors | C17. Bond<br>C18. Amount | C19. Afford<br>C20. Condition | C21. Comments |
|----|----------------------|-------------|--------------------------------------------|-------------------------------------------|-------------------------------------------------|-----------------------|----------------------------|--------------------------|-------------------------------|---------------|
| 1  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 2  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 3  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 4  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 5  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 6  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 7  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 8  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 9  |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 10 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 11 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 12 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |

| FA | C1. Name<br>C2. Case | C3. Charges | C4. Ethnicity<br>C5. Gender<br>C6. Present | C8. Income<br>C9. Housing<br>C10. Defense | C10. Risk Q's<br>C11. Gun Risk<br>C12. Gun Risk | C13. PC<br>C14. No PC | C15. Score<br>C16. Factors | C17. Bond<br>C18. Amount | C19. Afford<br>C20. Condition | C21. Comments |
|----|----------------------|-------------|--------------------------------------------|-------------------------------------------|-------------------------------------------------|-----------------------|----------------------------|--------------------------|-------------------------------|---------------|
| 13 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 14 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 15 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 16 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 17 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 18 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 19 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 20 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 21 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 22 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 23 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |
| 24 |                      |             |                                            |                                           |                                                 |                       |                            |                          |                               |               |

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**SECTION D: GENERAL IMPRESSIONS**

|                         |                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                     |    |   |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|---|
| <b>D1</b>               | Were you able to hear and understand all court actors? <i>(circle one)</i>                                                                                                                                                                                                                                           | YES                                                                                                                                                                                 | NO |   |
| <b>D2</b>               | If no to D1, please explain.                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                     |    |   |
| <b>D2</b>               | Did all court actors who were physically in the courtroom appear to properly wear face masks or shields and observe social distancing? <i>(circle one)</i>                                                                                                                                                           | YES                                                                                                                                                                                 | NO |   |
| <b>D3</b>               | Please explain your observations for D2                                                                                                                                                                                                                                                                              |                                                                                                                                                                                     |    |   |
| <b>D4</b>               | On a scale of 1 to 5, rate each party's overall demeanor to everyone (e.g., Court, ADA, defense, witnesses, public).                                                                                                                                                                                                 | <i>1-rating: disrespectful, unprofessional, unprepared, tardy</i><br><i>5-rating: respectful, professional, prepared, punctual</i><br><i>(circle one number to rate each party)</i> |    |   |
|                         | ADA                                                                                                                                                                                                                                                                                                                  | 1                                                                                                                                                                                   | 2  | 3 |
|                         | OPD                                                                                                                                                                                                                                                                                                                  | 1                                                                                                                                                                                   | 2  | 3 |
|                         | Private Defense                                                                                                                                                                                                                                                                                                      | 1                                                                                                                                                                                   | 2  | 3 |
|                         | Court                                                                                                                                                                                                                                                                                                                | 1                                                                                                                                                                                   | 2  | 3 |
|                         | Deputy Sheriff                                                                                                                                                                                                                                                                                                       | 1                                                                                                                                                                                   | 2  | 3 |
| <b>D5</b>               | If any party in D4 received a 1 rating, please list their name(s), defendant's name, and magistrate case number(s) from the first appearance sheet.                                                                                                                                                                  |                                                                                                                                                                                     |    |   |
| <b>D5</b>               | Did any parties listed in D4 above use inappropriate or unprofessional language? <i>(circle one)</i>                                                                                                                                                                                                                 | YES                                                                                                                                                                                 | NO |   |
| <b>D6</b>               | If yes to D5, please describe who and what was said.                                                                                                                                                                                                                                                                 |                                                                                                                                                                                     |    |   |
| <b>D7</b>               | Please check all that apply if you perceived or observed that anyone was treated inappropriately or differently for any reason and explain in the space provided what happened.<br><br>If possible, please also list their name(s), defendant's name, and magistrate case number(s) from the first appearance sheet. | <input type="checkbox"/> Gender                                                                                                                                                     |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Race/ethnicity                                                                                                                                             |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Religion                                                                                                                                                   |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Age                                                                                                                                                        |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Disability status                                                                                                                                          |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Sexual orientation                                                                                                                                         |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Economic status                                                                                                                                            |    |   |
|                         |                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Language                                                                                                                                                   |    |   |
| Other (please explain): |                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                     |    |   |
| <b>D8</b>               | Write about your day in court, including any compliments, criticisms, suggestions, recommendation, or concerns you may have.                                                                                                                                                                                         |                                                                                                                                                                                     |    |   |

**END OF SURVEY. THANK YOU! AND PLEASE REMEMBER TO UPLOAD ALL DATA AS SOON AS POSSIBLE.**