

|                         |                                                               |                                  |                  |
|-------------------------|---------------------------------------------------------------|----------------------------------|------------------|
| <b>COURT WATCH NOLA</b> | <b>2022 MUNICIPAL FIRST APPEARANCES<br/>OBSERVATION SHEET</b> | FOR USE IN ALL<br>COURT SESSIONS | V.MuniFA.0<br>.1 |
|-------------------------|---------------------------------------------------------------|----------------------------------|------------------|

| GLOSSARY OF TERMS |                             |             |                          |              |                                          |
|-------------------|-----------------------------|-------------|--------------------------|--------------|------------------------------------------|
| <b>ADA</b>        | Assistant District Attorney | <b>e.g.</b> | For example,             | <b>p.m.</b>  | After noon                               |
| <b>a.m.</b>       | Before noon                 | <b>HH</b>   | 2-digit hour             | <b>SSI</b>   | Supplemental Security Income             |
| <b>Court</b>      | The judge                   | <b>MM</b>   | 2-digit month or minutes | <b>State</b> | Assistant District Attorney, prosecution |
| <b>DD</b>         | 2-digit day                 | <b>OPD</b>  | Orleans Public Defenders | <b>YY</b>    | 2-digit year                             |

*INSTRUCTIONS: please fill everything out to the best of your ability. If you need to change a response such as a circle, please clearly mark the mistaken circle with an "X." All additional instructions for you are listed in italics.*

| SECTION A: GENERAL INFORMATION                                                         |                                                                                                                                                                                                                  |                                                                                                                                        |           |                                                                                                                                   |                  |
|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------|------------------|
| A1                                                                                     | Court watcher (last name, first name)                                                                                                                                                                            |                                                                                                                                        |           |                                                                                                                                   |                  |
| A2                                                                                     | Date (MM/DD/YY) <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> |                                                                                                                                        |           |                                                                                                                                   |                  |
| A3                                                                                     | Court session observed (time of day/week/or weekend/holiday)                                                                                                                                                     |                                                                                                                                        |           |                                                                                                                                   |                  |
| A4                                                                                     | Observation time (HH:MM - circle a.m. or p.m.)                                                                                                                                                                   | Entered the courthouse or Started Zoom <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> a.m./p.m. |           | Left the courthouse or Ended Zoom <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> a.m./p.m. |                  |
| A5                                                                                     | What time did court start? (enter time or circle one)                                                                                                                                                            | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/> a.m./p.m.                                        |           | Court started before I arrived                                                                                                    | Court was closed |
| A6-A8: COMPLETE IF COURT SESSION WAS CLOSED (if court is open, skip to section A9-A11) |                                                                                                                                                                                                                  |                                                                                                                                        |           |                                                                                                                                   |                  |
| A6                                                                                     | How long did you wait to observe the court session before you gave up? (enter wait time in hours and minutes)                                                                                                    |                                                                                                                                        |           | <input type="text"/> <input type="text"/> : <input type="text"/> <input type="text"/>                                             |                  |
| A7                                                                                     | Explain what happened.                                                                                                                                                                                           |                                                                                                                                        |           |                                                                                                                                   |                  |
| A8                                                                                     | Whose courtroom were you assigned to observe? (circle one)                                                                                                                                                       | A. Sens                                                                                                                                | D. Shea   | G. Jupiter                                                                                                                        |                  |
|                                                                                        |                                                                                                                                                                                                                  | B. Jones                                                                                                                               | E. Early  | not listed/don't know                                                                                                             |                  |
|                                                                                        |                                                                                                                                                                                                                  | C. Larche-Mason                                                                                                                        | F. Landry |                                                                                                                                   |                  |
| **[if court was closed, end of survey]**                                               |                                                                                                                                                                                                                  |                                                                                                                                        |           |                                                                                                                                   |                  |
| A9-11: COMPLETE IF COURT WAS OPEN                                                      |                                                                                                                                                                                                                  |                                                                                                                                        |           |                                                                                                                                   |                  |
| A9                                                                                     | Whose courtroom did you observe? (circle one)                                                                                                                                                                    | A. Sens                                                                                                                                | D. Shea   | G. Jupiter                                                                                                                        |                  |
|                                                                                        |                                                                                                                                                                                                                  | B. Jones                                                                                                                               | E. Early  | not listed/don't know                                                                                                             |                  |
|                                                                                        |                                                                                                                                                                                                                  | C. Larche-Mason                                                                                                                        | F. Landry |                                                                                                                                   |                  |
| A10                                                                                    | Did you have a Municipal Court docket when you made this observation? (circle one)                                                                                                                               |                                                                                                                                        |           | YES                                                                                                                               | NO               |
| A11                                                                                    | Was a City prosecutor present during the court session?                                                                                                                                                          |                                                                                                                                        |           | YES                                                                                                                               | NO               |
| A12-A13: COMPLETE IF COURT STARTED LATE (if court started on time, skip to A14)        |                                                                                                                                                                                                                  |                                                                                                                                        |           |                                                                                                                                   |                  |
| A12                                                                                    | Did the Court explain or apologize for the delay? (circle one)                                                                                                                                                   |                                                                                                                                        |           | YES                                                                                                                               | NO               |

|                         |                                                               |                                  |                  |
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|--------------------------------------|--------------------------------------------------------------------------------|-----|----|
| <b>A13</b>                           | If yes to A12, what did the Court say?                                         |     |    |
| <b>A14: START &amp; END OF COURT</b> |                                                                                |     |    |
| <b>A14</b>                           | Did you observe through to the end of the court session? ( <i>circle one</i> ) | YES | NO |

NOTES:

|                              |                                                                                                                                                               |         |                |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|----------------|
| <b>A15-A17: CONTEMPT</b>     |                                                                                                                                                               |         |                |
| <b>A15</b>                   | Did the Court hold a defendant in contempt for anything other than failure to appear?<br>( <i>circle one</i> )                                                | YES     | NO             |
| <b>A16</b>                   | If yes to A15, list reason(s) provided by the Court for holding the defendant(s) in contempt.                                                                 |         |                |
| <b>A17</b>                   | For defendants held in contempt, list their name(s) and magistrate case number(s) from the first appearance sheet.                                            | NAME(S) | CASE NUMBER(S) |
|                              |                                                                                                                                                               |         |                |
|                              |                                                                                                                                                               |         |                |
|                              |                                                                                                                                                               |         |                |
| <b>A18-A21: INTERPRETERS</b> |                                                                                                                                                               |         |                |
| <b>A18</b>                   | Was there ever a time when you perceived that a defendant was not understanding the proceedings <u>and did not</u> have an interpreter? ( <i>circle one</i> ) | YES     | NO             |
| <b>A19</b>                   | How many defendants were provided an interpreter of any kind? ( <i>write number</i> )                                                                         |         |                |
| <b>A20</b>                   | How many defendants were provided court-appointed interpreters? ( <i>exclude interpreters brought by the State or defense</i> )                               |         |                |
| <b>A21</b>                   | If an interpreter was unavailable, list what the Judge ruled on in the interpreter's absence.                                                                 |         |                |

NOTES:

## SECTION B: FIRST APPEARANCES

*INSTRUCTIONS: Use the following as an index to help you record answers for each first appearance on the tables provided on pages 5 & 6.*

|           |         |                                                                                                                                                                                                                    |
|-----------|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>B1</b> | Name    | What is the defendant's name? ( <i>see Municipal Court docket</i> )                                                                                                                                                |
| <b>B2</b> | Case    | What is the defendant's magistrate case number? ( <i>see Municipal Court docket</i> )                                                                                                                              |
| <b>B3</b> | Charges | What are the defendant's criminal charges? ( <i>write the "Statute Violation" and "Sub-P Verbiage" from the Municipal Court docket. if there are only attachments listed, please write "attachment(s) only."</i> ) |

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|            |           |                                                                                                                                                                                                         |                                                                |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <b>B4</b>  | Warrant   | A. How many warrants (a.k.a. “attachments”) does the defendant have? (write 9999 if you didn’t hear this mentioned)   <input type="text"/>   # of warrants.                                             |                                                                |
|            |           | B. How old is the oldest warrant? (write the year it was issued)                                                                                                                                        |                                                                |
|            |           | C. How did the Judge address the defendant’s warrants?                                                                                                                                                  |                                                                |
| <b>B5</b>  | Present   | Was defendant present in court or on zoom for their first appearance?                                                                                                                                   |                                                                |
| <b>B6</b>  | Ethnicity | What is the defendant’s ethnicity listed as on the docket?                                                                                                                                              |                                                                |
|            |           | <input type="checkbox"/> Black or African American                                                                                                                                                      | <input type="checkbox"/> Hispanic or Latinx                    |
|            |           | <input type="checkbox"/> Asian or Pacific Islander                                                                                                                                                      | <input type="checkbox"/> Bi-racial or Multi-racial             |
|            |           | <input type="checkbox"/> White or Caucasian                                                                                                                                                             | <input type="checkbox"/> Other ( <i>specify</i> )              |
| <b>B7</b>  | Gender    | What was the defendant’s gender listed as on the docket?                                                                                                                                                |                                                                |
|            |           | <input type="checkbox"/> Female                                                                                                                                                                         | <input type="checkbox"/> Gender non-conforming or non-binary   |
|            |           | <input type="checkbox"/> Male                                                                                                                                                                           | <input type="checkbox"/> Unknown or unlisted gender            |
| <b>B8</b>  | ID        | Did the defense request that the defendant be referred to by a name or gender that differed from the Municipal Court Docket? If yes, did all court actors refer to the defendant as requested? Explain. |                                                                |
| <b>B9</b>  | Pros      | Who was the prosecutor?                                                                                                                                                                                 |                                                                |
|            |           | <input type="checkbox"/> State or Assistant District Attorney                                                                                                                                           | <input type="checkbox"/> Both State and City                   |
|            |           | <input type="checkbox"/> City or Assistant District Attorney                                                                                                                                            | <input type="checkbox"/> I’m not sure                          |
| <b>B10</b> | Defense   | Who represented the defendant?                                                                                                                                                                          |                                                                |
|            |           | <input type="checkbox"/> Orleans Public Defenders                                                                                                                                                       | <input type="checkbox"/> unrepresented                         |
|            |           | <input type="checkbox"/> private defense attorney(s)                                                                                                                                                    | <input type="checkbox"/> self-represented                      |
| <b>B11</b> | Income    | What income information was presented to the Court?                                                                                                                                                     |                                                                |
|            |           | <input type="checkbox"/> unemployed or receiving SSI                                                                                                                                                    | <input type="checkbox"/> No income information was presented.  |
|            |           | <input type="checkbox"/> part-time job                                                                                                                                                                  | <input type="checkbox"/> I’m not sure.                         |
|            |           | <input type="checkbox"/> full-time job                                                                                                                                                                  | <input type="checkbox"/> Other ( <i>specify</i> )              |
| <b>B12</b> | Housing   | What is the defendant’s housing situation?                                                                                                                                                              |                                                                |
|            |           | <input type="checkbox"/> Defendant is homeless.                                                                                                                                                         | <input type="checkbox"/> No housing information was presented. |
|            |           | <input type="checkbox"/> Defendant has a stable place to live.                                                                                                                                          | <input type="checkbox"/> I’m not sure.                         |
|            |           | <input type="checkbox"/> Defendant has a temporary place to stay.                                                                                                                                       | <input type="checkbox"/> Other ( <i>specify</i> )              |

**NOTES:**

| BAIL & BOND                                                                                                                                                                          |         |                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------------------------------------------------------------------------------------|
| <b>B13</b>                                                                                                                                                                           | Request |                                                                                          |
| What total bond amount did the prosecutor request? (If multiple charges, add all bail amounts together. Write \$0 if no money bail is requested.)                                    |         |                                                                                          |
| <b>B14</b>                                                                                                                                                                           | Flee    |                                                                                          |
| List all evidence cited by the Court, prosecution, and defense to support a finding that the defendant may or may not appear for future court proceedings.                           |         |                                                                                          |
| <b>B15</b>                                                                                                                                                                           | Danger  |                                                                                          |
| List all evidence cited by the Court, prosecution, and defense to support a finding that the defendant poses or does not pose an imminent danger to another person or the community. |         |                                                                                          |
| <b>B16</b>                                                                                                                                                                           | Bond    |                                                                                          |
|                                                                                                                                                                                      |         | What kind of Bond did the Court order? ( <i>select one</i> )                             |
|                                                                                                                                                                                      |         | <input type="checkbox"/> Release on own recognizance (ROR)                               |
|                                                                                                                                                                                      |         | <input type="checkbox"/> Cash                                                            |
|                                                                                                                                                                                      |         | <input type="checkbox"/> Surety                                                          |
|                                                                                                                                                                                      |         | <input type="checkbox"/> I’m not sure                                                    |
|                                                                                                                                                                                      |         | <input type="checkbox"/> Defendant ordered to remain in jail without bond – Explain why. |
| <b>B17</b>                                                                                                                                                                           | Amount  |                                                                                          |
| How much total bail amount did the Court set for the defendant’s charges?                                                                                                            |         |                                                                                          |

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|            |           |                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                           |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |           | <i>(If multiple charges, add all bail amounts together. Write \$0 if no money bail is ordered.)</i>                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                           |
| <b>B18</b> | Afford    | Did the Court ask if the defendant could afford the bond?                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                           |
| <b>B19</b> | Condition | What non-financial conditions did the Court order on the bond? <i>(include all that apply)</i>                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                           |
|            |           | <input type="checkbox"/> Protective or stay-away order<br><input type="checkbox"/> Prohibition from possessing a firearm<br><input type="checkbox"/> Domestic violence counseling<br><input type="checkbox"/> Ankle monitor<br><input type="checkbox"/> Job or school application or enrollment<br><input type="checkbox"/> Mental health treatment | <input type="checkbox"/> Drug test<br><input type="checkbox"/> Drug or Alcohol Program<br><input type="checkbox"/> No non-financial conditions on the bond were ordered by the court<br><input type="checkbox"/> I'm not sure<br><input type="checkbox"/> Other (specify) |
| <b>B20</b> | Fees      | If the defendant was assessed fines or fees, did the Judge ask whether the defendant could afford them?<br>How much were the fines and fees total?                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                           |
| <b>B21</b> | CS        | If the Judge ordered community service instead of fines and fees or jail time, how many hours of community service did the Judge order, and what was the amount of fines and fees or jail time?                                                                                                                                                     |                                                                                                                                                                                                                                                                           |
| <b>B22</b> | Comment   | Write any comments about this first appearance, including any other commentary the Court made when making bond determination.                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                           |

NOTES:

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| FA | B1. Name<br>B2. Case | B3. Charges<br>B4. Warrant | B5. Present<br>B6. Ethnicity<br>B7. Gender<br>B8. ID | B9. Pros<br>B10. Defense | B11. Income<br>B12. Housing | B13. Request<br>B14. Flee<br>B15. Danger | B16. Bond<br>B17. Amount<br>B18. Afford | B19. Conditions | B20. Fees<br>B21. CS | B22. Comments |
|----|----------------------|----------------------------|------------------------------------------------------|--------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-----------------|----------------------|---------------|
| 1  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 2  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 3  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 4  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 5  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 6  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 7  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 8  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 9  |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 10 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 11 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 12 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |

| FA | B1. Name<br>B2. Case | B3. Charges<br>B4. Warrant | B5. Present<br>B6. Ethnicity<br>B7. Gender<br>B8. ID | B9. Pros<br>B10. Defense | B11. Income<br>B12. Housing | B13. Request<br>B14. Flee<br>B15. Danger | B16. Bond<br>B17. Amount<br>B18. Afford | B19. Conditions | B20. Fees<br>B21. CS | B22. Comments |
|----|----------------------|----------------------------|------------------------------------------------------|--------------------------|-----------------------------|------------------------------------------|-----------------------------------------|-----------------|----------------------|---------------|
| 13 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 14 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 15 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 16 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 17 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 18 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 19 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 20 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 21 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 22 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 23 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |
| 24 |                      |                            |                                                      |                          |                             |                                          |                                         |                 |                      |               |

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| COURT WATCH NOLA | 2022 MUNICIPAL FIRST APPEARANCES<br>OBSERVATION SHEET | FOR USE IN ALL<br>COURT SESSIONS | V.MuniFA.0<br>.1 |
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| SECTION C: GENERAL IMPRESSIONS |                                                                                                                                                                                                                                                                                                                      |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |
|--------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---|---|-----|----|
| C1                             | Were you able to hear and understand all court actors? ( <i>circle one</i> )                                                                                                                                                                                                                                         |   |                                                                                                                                                                                                                                                                                                                                               |   |   | YES | NO |
| C2                             | If no to C1, please explain.                                                                                                                                                                                                                                                                                         |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |
| C3                             | Did all court actors who were physically in the courtroom appear to properly wear face masks or shields and observe social distancing? ( <i>circle one</i> )                                                                                                                                                         |   |                                                                                                                                                                                                                                                                                                                                               |   |   | YES | NO |
| C4                             | Please explain your observations for C3                                                                                                                                                                                                                                                                              |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |
| C5                             | On a scale of 1 to 5, rate each party's overall demeanor to everyone ( <i>e.g., Court, ADA, defense, witnesses, public</i> ).                                                                                                                                                                                        |   | <u>1-rating:</u> disrespectful, unprofessional, unprepared, tardy<br><u>5-rating:</u> respectful, professional, prepared, punctual<br>( <i>circle one number to rate each party</i> )                                                                                                                                                         |   |   |     |    |
|                                | City                                                                                                                                                                                                                                                                                                                 | 1 | 2                                                                                                                                                                                                                                                                                                                                             | 3 | 4 | 5   |    |
|                                | State                                                                                                                                                                                                                                                                                                                | 1 | 2                                                                                                                                                                                                                                                                                                                                             | 3 | 4 | 5   |    |
|                                | OPD                                                                                                                                                                                                                                                                                                                  | 1 | 2                                                                                                                                                                                                                                                                                                                                             | 3 | 4 | 5   |    |
|                                | Private Defense Counsel                                                                                                                                                                                                                                                                                              | 1 | 2                                                                                                                                                                                                                                                                                                                                             | 3 | 4 | 5   |    |
|                                | Court                                                                                                                                                                                                                                                                                                                | 1 | 2                                                                                                                                                                                                                                                                                                                                             | 3 | 4 | 5   |    |
| C6                             | If any party in C5 received a 1 rating, please list their name(s), defendant's name, and magistrate case number(s) from the first appearance sheet.                                                                                                                                                                  |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |
| C7                             | Did any parties listed in C5 above use inappropriate or unprofessional language? ( <i>circle one</i> )                                                                                                                                                                                                               |   |                                                                                                                                                                                                                                                                                                                                               |   |   | YES | NO |
| C8                             | If yes to C7, please describe who and what was said.                                                                                                                                                                                                                                                                 |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |
| C9                             | Please check all that apply if you perceived or observed that anyone was treated inappropriately or differently for any reason and explain in the space provided what happened.<br><br>If possible, please also list their name(s), defendant's name, and magistrate case number(s) from the first appearance sheet. |   | <input type="checkbox"/> Race/ethnicity<br><input type="checkbox"/> Religion<br><input type="checkbox"/> Age<br><input type="checkbox"/> Disability status<br><input type="checkbox"/> Sexual orientation<br><input type="checkbox"/> Economic status<br><input type="checkbox"/> Language<br><input type="checkbox"/> Other (please explain) |   |   |     |    |
| C10                            | Write about your day in court, including any compliments, criticisms, suggestions, recommendations, or concerns you may have.                                                                                                                                                                                        |   |                                                                                                                                                                                                                                                                                                                                               |   |   |     |    |

END OF SURVEY. THANK YOU! AND PLEASE REMEMBER TO UPLOAD ALL DATA AS SOON AS POSSIBLE.